

**MEMBER MAIL OUT- NOTICE OF AGM**

For the 33<sup>rd</sup> ANNUAL GENERAL MEETING to be held on  
Tuesday 12<sup>th</sup> December 2023

At National Gas, National Grid House, Warwick Technology Park, Gallows Hill, Warwick,  
Warwickshire, CV34 6DA

And Microsoft Teams Conference Call & Mentimeter for Voting  
Commencing at 3.00pm

**TO: ALL MEMBERS**

NOTICE IS HEREBY GIVEN THAT THE **THIRTY THIRD ANNUAL GENERAL MEETING OF THE PIPELINE INDUSTRIES GUILD LIMITED** WILL BE HELD ON **TUESDAY, 12<sup>th</sup> DECEMBER 2023 AT NATIONAL GAS, NATIONAL GRID HOUSE, WARWICK TECHNOLOGY PARK, GALLOWES HILL, WARWICK, WARWICKSHIRE, CV34 6DA AND MICROSOFT TEAMS CONFERENCE CALL AT 3:00 P.M.**

BY ORDER OF THE BOARD

KATE LAZENBY  
EXECUTIVE DIRECTOR

**NOTE: -**

- 1. Members ONLY may attend**
- 2. Members are requested to confirm their attendance in advance by registering on the Guild website. Please register [here](#).**
- 3. Mentimeter software will be used in conjunction with Microsoft Teams at the meeting to allowing voting on the resolutions presented. Instructions on the use of Mentimeter will be provided to members who register to attend the AGM**

**MAILOUT CONTENT**

**Item**

- A**     Agenda and Details of the Agenda of the Annual General Meeting  
AGM Documents and Details enclosed.
- B**     Membership AGM Voting Eligibility

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### **AGENDA**

For the 33<sup>rd</sup> ANNUAL GENERAL MEETING to be held on  
Tuesday 12<sup>th</sup> December 2023  
At National Gas, National Grid House, Warwick Technology Park, Gallows Hill, Warwick,  
Warwickshire, CV34 6DA  
And Microsoft Teams Conference Call  
Commencing at 3.00pm

Item	Description
1	To approve the Minutes of the 32 <sup>nd</sup> Annual General Meeting of the Pipeline Industries Guild, held on 13 <sup>th</sup> December 2022.
2	Presentation by the Chair of the Annual Report of the Board 2023.
3	To confirm that the approved Directors' Report and Financial Statements for the year ended 31 <sup>st</sup> December 2022 has been sent to Companies House
4	Confirmation of the President
5	Announcement of the Election of Board Executive Officers
6	Announcement of Election of Ordinary Members of the Board
7	Announcement of Appointments to the Board
8	Board Recommendations for Election by the AGM
9	Board Recommendation of the formation of a Remuneration Committee
10	Any other business that may be discussed at an Annual General Meeting subject to being received at the Guild's offices in writing before the 5 <sup>th</sup> December 2023.

## DETAILS OF AGENDA

- |         |  |                       |
|---------|--|-----------------------|
| Item 1  | To approve the Minutes of the 32 <sup>nd</sup> Annual General Meeting of the Pipeline Industries Guild, 13 <sup>th</sup> December 2022   |                       |
| Item 2  | Presentation by the Chair of his Annual Report of the Board – sent with the AGM mailout  |                       |
| Item 3  | Confirmation that the approved Directors' Report and Financial Statements for the year ended 31st December 2022 has been sent to Companies House. Summary of Financial Statements sent with AGM mailout, full accounts on the Guild website or electronic version available on request |                       |
| Item 4  | Confirmation of the President  | J Butterworth         |
| Item 5  | Announcement of Elected Board Officers   |                       |
|         | Chair  | R Bridge              |
|         | Deputy Chair 1   | B Hayward             |
| Item 6  | Announcement of the Election of Ordinary Members of the Board  |                       |
|         | Panel Chairs (elected by their Panels)   |                       |
|         | a) Onshore   | S Greenwood           |
|         | b) Utilities   | R Weeks               |
|         | c) Intakes, Outfalls & Landfalls   | M Berry               |
|         | d) International   | E NilaKanthi Ford     |
|         | e) Net Zero Transition   | A Knight              |
|         | g) Professional Development Network  | C Packwood            |
|         | h) Wastewater & Drainage   | P Clisham             |
|         | Branch Chairs (elected by their Branches)  |                       |
|         | d) Eastern   | M Jones               |
|         | e) Ireland   | D Bruton              |
|         | f) Midlands  | E Bertenshaw          |
|         | g) Northern  | J Roebuck             |
|         | h) Northern Ireland  | A Stanley             |
|         | i) Scotland  | M Faulds              |
|         | j) South East  | T Over                |
|         | k) Wales & Western   | B Windsor (caretaker) |
| Item 7  | Announcement of Appointments to the Board  |                       |
|         | Immediate Past Chair   | A Ball                |
|         | Executive Director   | K Lazenby             |
|         | Finance Director   | N Anderson            |
| Item 8  | Board Recommendations for Election by the AGM  |                       |
|         | Governance Director  | A Wynne Hughes        |
|         | Individual Members of the Board  | R Murray              |
|         |  | M Regan               |
|         |  | M Rowlatt             |
| Item 9  | Board Recommendation of Formation of Remuneration Committee  |                       |
| Item 10 | Any other business that may be discussed at an Annual General Meeting subject to being received at the Guild's offices in writing before the 5 <sup>th</sup> December 2023   |                       |

## **AGM AGENDA ITEM 1: MINUTES OF THE THIRTY SECOND ANNUAL GENERAL MEETING**

### **The PIPELINE INDUSTRIES GUILD**

#### **Minutes of the Thirty-Second Annual General Meeting**

Of The Pipeline Industries Guild Limited

Held on Tuesday 13<sup>th</sup> December 2022

Via Microsoft Teams and Mentimeter (for voting purposes)

Meeting commenced at: 2:00 p.m.

Present: 40 members

In the Chair: John Murphy, The President, The Pipeline Industries Guild

John Murphy welcomed members to the Thirty-Second Annual General Meeting and thanked the Guild Board for their support during his tenure as Guild President. He called upon Kate Lazenby, Guild Executive Director, to confirm that the Notice convening the meeting had been dispatched to all subscribing members of the Guild as required by the Memorandum and Articles of Association and Regulations of the Pipeline Industries Guild. This was confirmed. Kate Lazenby advised that 5 members had tendered their apologies for absence – Jo Parker, Richard Weeks, Laura Mann, John Richardson and Philip Berry.

John Murphy asked Adam Wynne Hughes, Governance Director, if any proxy votes had been received. Adam Wynne Hughes confirmed that 30 proxy votes had been received some of which were covered by the apologies recorded.

#### **1. To approve the minutes of the THIRTY-FIRST Annual General Meeting of The Pipeline Industries Guild Limited held on 16<sup>th</sup> December 2021.**

The minutes of the Thirty-First Annual General Meeting had been circulated to all members prior to the meeting. John Murphy asked if anybody present had any amendments or additions to these minutes. Approval was proposed by Andrew Ball, seconded by Jason Wilson, and unanimously agreed as a correct record of the thirty-first AGM of the Pipeline Industries Guild and will be signed by John Murphy, President of the Guild in March at the next available face-to-face opportunity.

#### **2. Presentation by the Chair of the Annual Report of the Board**

John Murphy asked the Chair, Daniel Jefferson, to present his Annual Report.

Firstly, I would like to thank our President, John Murphy, for kindly chairing our AGM and I am pleased to present the Chair's Annual Report of the Board at this meeting.

It has been a huge honour to serve as your Guild Chair and I would like to thank you all for the support you have continued to give me and The Guild as a whole.

2022 was another excellent year for us all. We have achieved some key milestones on our Guild 2025 programme, grown our membership and generally seen increased involvement across all of our branches and panels while delivering a magnificent programme of events and building a stronger more sustainable financial position following the extraordinary challenges we have all faced in recent years.

Our current operational health is testament to the pro-active management of my predecessors, the volunteers on all of our committees, the agility of our HQ staff and the desire of you our membership to ensure we continue to have a vibrant, relevant and active community of excellence which is full of innovation, knowledge sharing, networking, support and friendships.

We held so many successful events across 2022 supported and delivered by our Branches, Panels, the HQ team and our members it would be difficult to list them all so I would particularly like to highlight the following events;

- The Annual Dinner, returning following a year of absence and it was back with a bang. We saw record bookings and sponsorship for this fantastic event which financially catapulted us forward into 2022. Personally, it was great to be back in the Great Room and I was delighted to catch up with friends and colleagues from across the industry while raising a huge sum for our nominated charities.
- Our Annual Conference, The Skills needed to meet the Challenges to Reach Net Zero held at the Manufacturing Technology Centre Coventry. We saw the very best leaders in our industry rub shoulders with our PDN short paper finalists. This event was supported well by both attendees and sponsors.
- The Awards Reception, a new format and new location allowed us all to come together to celebrate and recognise these fantastic achievements from across our industry with an insight to hydrogen and our countdown to Net Zero.
- Our face to face and webinar programme of knowledge sharing and social events included a number of highly technical talks, which have seen thousands of views on the Guild's YouTube channel, to the Annual Golf days or Karting event which bring a bit of healthy competition and comradery to our industry.

And on to a few facts;

- We finished with 31 new members in 2021
- So far, we have 42 new members in 2022
- 2,664 people have attended face to face events in 2022 so far
- 1,263 people have attended online events in 2022 so far
- We continue to see growth on our social media platforms with 7,104 LinkedIn connections
- We further developed our Green Alliance connection with UKSTT and delivered 4 events in 2022
- We achieved a Net Zero operational carbon position by offsetting in 2022 and now have a baseline to improve upon
- We further developed strategic relationships with both Harper Adams university and 2 other industry bodies

All of this success has been underpinned by our Executive Director, Kate Lazenby. Kate has now undertaken a full year in role and continues to lead with endless passion, desire and enthusiasm to succeed, thank you Kate. Thankfully Kate has a fabulous team and a huge thanks goes to Kathryn, Kate B, Rebecca, and Paul for their continued hard work at HQ, they often go above and beyond to ensure our members' needs are met, our events occur without hiccups and the Guild continues to be successful, thank you.

I would like to thank the Guild's Board of Directors for supporting me and to their employers in allowing them to support the Guild. Thanks to my two deputies, Andrew Ball and Rachel Bridge who, along with the support of the PCF and our President John Murphy, have supported the Guild and kept it driving forward while make my term a rewarding experience.

Many thanks to my employer, JN Bentley for allowing me to complete my Guild duties.

It has been a true privilege to serve as your Chair, I would like to wish Andrew every success going forward, I know that The Guild will be in safe hands.

**3. To confirm that the approved Directors' Report and Financial Statements for the year ended 31st December 2021 has been sent to Companies House**

John Murphy invited Nicholas Anderson, Finance Director, to confirm that the approved Directors' Report and Financial Statements for the year ended 31st December 2021 have been sent to Companies House.

Nicholas Anderson confirmed that copies of the detailed accounts for the year ended 31<sup>st</sup> December 2021 were presented to the membership and approved at the Extraordinary General Meeting held on 22<sup>nd</sup> June 2022. He confirmed that these accounts have now been sent to Companies House.

Copies of the detailed summary accounts have been circulated to all members, the confirmed attendance and copies of the accounts are available from HQ on request.

**4. Announcement of the Board Recommendation for Election of President**

John Murphy announced that The Board recommended the election of Jon Butterworth as the next President of the Pipeline Industries Guild.

Jon Butterworth is Chief Executive of National Grid Gas Transmission and Metering: leading the business through the process of National Grid plc divesting its majority stake in the company.

He has a strong track record of building successful businesses in regulated and competitive energy markets across the UK, Europe, and US. Jon led National Grid Ventures (NGV) which is responsible for developing, constructing, and operating new technologies such as multipurpose subsea interconnectors and Carbon Capture Storage (CCS).

In addition to being a member of National Grid plc Executive Committee, Jon has held several senior positions within the group, including National Operations Director, Managing Director of North West Gas, and Global Director of Safety, Health, Environment and Incident Command.

Jon's over 40 years' experience in the gas industry, which he started as a teenage apprentice, was recognised with the award of the MBE in 2009.

He is passionate about public service and for 12 years was an Ambassador for HM Young Offenders Programme. Jon also served as an Ambassador for Special Olympics Great Britain and is a 4X4 Responder Volunteer, assisting Local Authorities and communities in times of need.

Jon is a Non-Executive Director of Pennon Group and a Fellow of the Institute of Directors.

John Murphy proposed the approval of election of Jon Butterworth as Guild President for the term 2023 to 2025, this was seconded by Adam Wynne Hughes. The appointment was unanimously approved.

John Murphy wished Jon Butterworth the best of luck for his 2 year tenure and invited him to address the AGM and proceed with the remainder of the meeting.

Jon Butterworth thanked everyone who had supported his recommendation and John Murphy for his time as Guild President. He also thanked Kate Lazenby and the Guild team for their assistance with his transition into the role.

Jon Butterworth continued that he had had an association with the Guild for more than 20 years having previously sat on the Guild Board and has been proud to be a part of it. One of his aims as President, and being in a position to be able to work with Government and Regulators, is to forge respect for what everyone across the pipeline industry does for the country and the public, that the public think happens by magic and that the Regulators take for granted. It is hard work and is not given the respect it deserves. The Guild will continue with the drive towards Net Zero and do their best to innovate, reshape and rebuild the country as society moves forward.

He concluded by confirming his intention to continue the support provided by John Murphy to the Guild with the theme around driving the future, but very intensely around respect for what the Guild and its members does.

Jon Butterworth took over proceedings of the AGM.

## **5. Election of the Board and Officers**

### **a) Election of Chair**

Jon Butterworth advised that he was very happy to announce that the Board had nominated Andrew Ball for the position of Guild Chair. Andrew Ball's full bio was included in the mailout.

Andrew has held several Board appointments in the energy sector and since 2013 he has worked for J Murphy & Sons as Sector Director for Energy.

Andrew first attended Guild events in the early 1990s and has been an active member in the Northern Branch, both as a committee member and was chair in 2011 to 2012. He has also been involved with the Offshore Panel and the Outfalls, Intakes & Landfalls Panel.

Andrew's full biography is included within the Minutes of last year's AGM contained within this year's AGM papers.

The nomination was unopposed and Andrew Ball was declared elected Chair for the 2023 session.

Andrew will sign the "Guild's Signatures Book," be invested with the Chair's regalia and present Daniel Jefferson with a Past Chair's medal at the Annual Dinner in March.

Jon Butterworth thanked Daniel Jefferson for his service as Guild Chair, congratulated Andrew Ball on his successful appointment and invited him to say a few words.

Andrew Ball thanked Jon Butterworth and advised that he was delighted to take on the role in an exciting time as the Guild embraces the opportunities and challenges around the energy transition. The Guild has an essential role to support its members as a significant structural change is embraced in the energy system and the industry.

He continued by thanking Daniel Jefferson for his positive year in office and getting the Guild back to normality through networking and technical events. He also thanked him for his focus on the Guild's 2025 initiative and advised that he was looking forward to building on those successes with the Guild's new President, Board, Branch and Panel Chairs.

### **b) Election of 1<sup>st</sup> Deputy Chair**

The Board has nominated for the position of 1<sup>st</sup> Deputy Chair: Rachel Bridge.

Rachel is a Chartered Surveyor and an Associate Director at Fisher German LLP where she has held many roles within the Utilities and Infrastructure team. These have included the property management and asset protection of 2,500km of high-pressure oil pipelines and she is responsible for the property management of 2000km fibre optic cable network. Her current role focuses on business development and bid management across the Utilities and Infrastructure Sector.

She was introduced to Guild in 2007 and entered the Sir John Parker Competition that year. She joined the Midlands Branch Committee as Secretary in 2017 and has served as the Branch chair during 2020 and 2021.

Rachel's full biography is included within this year's AGM papers.

Rachel Bridge's nomination was unopposed and she was declared elected as 1st Deputy Chair for the 2023 session

### **c) Election of 2<sup>nd</sup> Deputy Chair**

In accordance with the required selection/election process, as defined by the Articles of Association and Regulations, the Board has nominated for the position of 2<sup>nd</sup> Deputy Chair: Barry Hayward.

Barry's career in water services (both supply and treatment) covers networks and fixed treatment works (including running large bio gas sites). He has worked across the operating and investment teams at senior level, as Commercial Director, covering everything from R&M, new connections, main replacement, supply and treatment large works upgrades and strategic investment planning. During that time, he has also been part of industry challenges groups for both Ofwat and MOSL.

Barry was introduced to PIG by Ruth Allen and first joined the Board as an Independent Director in 2015, taking control of the Audit Committee in 2017 and helping reshape the Board structure across those years, commenting and supporting from a control of governance perspective.

Barry's full biography was included within the AGM papers.

Barry Hayward's nomination was unopposed he was declared elected as 2nd Deputy Chair for the 2023 session.

Jon Butterworth congratulated Rachel and Barry.

## **6. Announcement of the Election of Ordinary Members of the Board**

Jon Butterworth announced that the Board had decided to disband the Offshore Panel and move any activities into the scope of the Intakes, Outfalls, Landfalls Panel.

(POST MEETING NOTE: as recorded at the February 2023 Board Meeting, A. Wynne Hughes stated as Governance Director that protocol had not been followed regarding Item 6 in the 2022 AGM slide-deck relating to the functions of the Offshore Panel being absorbed by the Intakes, Outfalls and Landfalls Panel.

This had not been included in the pack sent to the Guild Members in advance of the meeting, nor had it received the support of the IOL Chair and Panel members and therefore it is not possible ratify this matter and the panel remains, albeit dormant. Internal procedures will be improved for the 2023 AGM/EGM.)



In recognition of the Global climate changes the Board have decided to establish a Net Zero Transition Panel to manage the Guild's approach to the sustainability and green agenda.

Jon Butterworth announced that the Board had nominated the following to the Board:

**Panel Chairs:**

At the Panel Meetings the following have been elected and will duly serve on the Board for the 2023 session:

a) Onshore	Sean Greenwood
b) Utilities	Richard Weeks
c) Intakes, Outfalls & Landfalls	Martin Berry
d) Net Zero Transition	Adam Knight

**Branch Chairs:**

At the Branch Annual General Meetings the following persons have been elected and will duly serve on the Board for the 2023 session:

d) Eastern	David Chadwick
e) Ireland	Dermot Bruton
f) Midlands	Antonia Wyatt
g) Northern	Rosalind MacGregor
h) Northern Ireland	Anthony Stanley
i) Scotland	Martin Faulds
j) South East	Phil Berry
k) Wales & Western	David Kristensen

Election of the Branch and Panel Chairmen were unanimously accepted by the AGM.

**7. Announcement of Board Appointments**

Jon Butterworth announced to the AGM that in accordance with the Articles of Association and Regulations of the Guild, that the Board have appointed the following to serve on the Board:

Finance Director	Nicholas Anderson
PCF Chair	Daniel Jefferson

Nicholas Anderson and Daniel Jefferson were declared appointed to serve on the Board for the 2023 session.

Executive Director	Kate Lazenby
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Kate Lazenby will serve as the Guild's Executive Director and will be invited to attend Board Meetings.

**8. Board Recommendations for Election by the AGM**

Jon Butterworth announced the Board recommendations for election by the AGM for the 2023 session:

Governance Director	Adam Wynne Hughes
International Panel Chair	Ella Nilakanthi (Kanthi) Ford
Professional Development Network Panel Chair	Kyle Ingram
Individual Members of the Board	Marian Regan
	Matthew Rowlatt
	Robert Murray

These nominations by the Board are unopposed.

Approval for the nominations was proposed by Norman Howell and seconded by Daniel Jefferson.

The nominations were unanimously approved by the AGM.

**9. Any other business that may be discussed at an Annual General Meeting subject to being received at the Guild's offices in writing before 12<sup>th</sup> December 2022.**

Jon Butterworth confirmed there had been no requests or notification of additional items of AOB which had been received for discussion or approval.

Jon Butterworth asked the AGM if there were any questions or any items of other business for the AGM. None were presented.

Jon Butterworth reminded all participants to check the Guild website events calendar for upcoming events.

The President thanked those present for attending the AGM, for their support in the past and for the future and formally closed the meeting.

Signed ..... Date .....

## **AGM AGENDA ITEM 2: THE ANNUAL REPORT OF THE BOARD 2023**



### **The PIPELINE INDUSTRIES GUILD**

#### **Report of the Outgoing Guild Chair**

**Andrew Ball**

**For the**

#### **Thirty Third Annual General Meeting**

I am delighted to be able to report a positive and active annual report of the board for 2023. Serving as Guild Chair this year has been a great honour and I have received tremendous support from across the Guild and our Members.

I would like to acknowledge Jon Butterworth, for his leadership and support throughout my year in office, in particular for his passion for the Guild and hosting the Guild strategy day in Warwick on 20<sup>th</sup> April 2023 which reinforced the tone and the theme, for my year in office to ensure the future of the Guild remains relevant and offers Value, Networking, Support and Advice to all our members.

On the back of this awayday we held further strategy meetings with the Board, challenging our structure and identifying and implementing several improvements or proposed changes to meet this Goal. And I would like to acknowledge the active engagement from all the Panel and Branch Chairs during these interactive sessions. I know change is never an easy road however, as the famous saying goes' .... "*I cannot say whether things will get better if we change; what I can say is they must change if they are to get better.*"

I am therefore delighted to report:

- We have now moved our HQ offices to a modern serviced office at Bloxham Mill Business Park in Oxfordshire
- We have made changes to our HQ structure and taken on additional support to give better focus on Membership services, Events and Communications for our members.
- We have fully established the Net Zero Transition Panel under the Chair leadership of Adam Knight of Cadent
- We will continue to review our Panels to better serve our members and their activities (the first change you will see is the proposed formation of the Wastewater & Drainage panel)
- From the strategy sessions the remaining topics to be further reviewed during 2024 will focus on the Guild's brand, identity and governance as well as finalise the Guild's structure.

In parallel to the strategy work, we have been active with the Guild business as usual activities and 2023 has been another great year with.

- The Annual Dinner in London attended by over 900 members, not only a premier networking event, but it also raised £15,250.20 for Dementia UK Admiral Nurses ...a charity very close to my heart.
- Our 11<sup>th</sup> annual Guild Conference “Fit for the Future” and the unbelievable quality and range of this year’s PDN finalists was truly outstanding and demonstrated incredible confidence in presenting their papers. The conference hosted all seven regional finalists.
- The Awards Reception held in June 2023 in London, again our members didn’t disappoint us with their entries both on quality and diversity of excellence in our industry.
- Numerous excellent panel events and activities throughout the year
- Very active Branch calendar of events from dinners, technical talks & visits to various social opportunities.
- Continuing to deliver our webinars with an excellent array of topics.
- We have also seen an increase in membership from 192 to 212 corporate members.

All our events are only a success because of the great support from our membership and the generous sponsorship together with the endless backing from all our Panel and Branch Chairs and committees and all our volunteers too.

I would also like to acknowledge the coordination and management of all our events is underpinned and supported by the leadership of our Executive Director Kate Lazenby and the HQ team Kathryn Furphy, Kate Byfield and Paul Harper. Your service to the Guild is outstanding and truly appreciated by all.

Finally, once again thank you to the Board of Directors, PCF, HQ team, and our members for your support in my year in office and to my employer J Murphy & Sons for their support and allowing me time to complete my Guild duties.

It has been a great privilege, and I wish Rachel Bridge every success in her year of Chair 2024.

Andrew Ball

### **AGM AGENDA ITEM 3: AUDITED ACCOUNTS 2022**

Please Note: Full 2022 Audited Accounts can be requested from Guild Headquarters

**THE PIPELINE INDUSTRIES GUILD LIMITED  
(A COMPANY LIMITED BY GUARANTEE)**

**INCOME STATEMENT  
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	2022 £	£	2021 £	£
<b>TURNOVER</b>			639,914		247,530
Cost of sales			255,374		27,874
<b>GROSS SURPLUS</b>			384,540		219,656
Administrative expenses			313,960		292,026
<b>OPERATING SURPLUS/(DEFICIT)</b>	4		70,580		(72,370)
Income from fixed asset investments		16,524		12,963	
Interest receivable and similar income		461		39	
			16,985		13,002
Unrealised losses/(gains) on investments			87,565		(59,368)
			34,582		(39,698)
<b>SURPLUS/(DEFICIT) BEFORE TAXATION</b>			52,983		(19,670)
Tax on surplus/(deficit)	5		(4,718)		5,099
<b>SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR</b>			57,701		(24,769)

#### **AGM AGENDA ITEM 4: CONFIRMATION OF THE GUILD PRESIDENT**

##### **Jon Butterworth – Chief Executive Officer, National Grid Gas Transmission and Metering**



Jon Butterworth is Chief Executive of National Grid Gas Transmission and Metering: leading the business through the process of National Grid plc divesting its majority stake in the company.

He has a strong track record of building successful businesses in regulated and competitive energy markets across the UK, Europe, and US. Jon led National Grid Ventures (NGV) which is responsible for developing, constructing, and operating new technologies such as multipurpose subsea interconnectors and Carbon Capture Storage (CCS).

In addition to being a member of National Grid plc Executive Committee, Jon has held several senior positions within the group, including National Operations Director, Managing Director of North West Gas, and Global Director of Safety, Health, Environment and Incident Command.

Jon's over 40 years' experience in the gas industry, which he started as a teenage apprentice, was recognised with the award of the MBE in 2009.

He is passionate about public service and for 12 years was an Ambassador for HM Young Offenders Programme. Jon also served as an Ambassador for Special Olympics Great Britain and is a 4X4 Responder Volunteer, assisting Local Authorities and communities in times of need.

Jon is a Non-Executive Director of Pennon Group and a Fellow of the Institute of Directors.

#### **AGM AGENDA ITEM 5: ANNOUNCEMENT OF ELECTION OF BOARD OFFICERS - GUILD CHAIR**

##### **Rachel Bridge – Associate Director, Fisher German LLP**



Having graduated from Harper Adams University in 2009 I joined Fisher German's Utility and Infrastructure Team as a Graduate Surveyor qualifying in 2010. I have gained experience with Fibre Optic Cable Networks, High Pressure Gas and Oil Lines and Carbon Capture Infrastructure. As an Associate Director at Fisher German I have enjoyed many roles within the Utilities and Infrastructure team including the property management and asset protection of 2,500km of high-pressure oil pipelines and am responsible for the property management of 2000km fibre optic cable network. I particularly enjoy Project Management and became a Prince2 Practitioner in 2012. My current role relies on my experience working within the team so that I can focus on business development and bid management across the Utilities and Infrastructure Sector. I am passionate about people and also

mentor two highly motivated individuals within Fisher German through our mentoring programme.

I was introduced to PIG during my placement year in 2007 and entered the Sir John Parker Competition that year. On my return to the Infrastructure Sector as a graduate I joined the

Midlands Branch of PIG taking on the active role on the committee as Secretary in 2017 progressing to DC2 the following year. I took an active role in supporting events and took a break 2018 – 2019 to have a baby. I was delighted to be nominated to become Chair of the Midlands Branch and have had the challenge of the pandemic to keep alive a vibrant committee throughout Covid whilst delivering some excellent technical events. The strength of the legacy that is the Midlands Committee held strong throughout the virtual delivery and we had record numbers of attendees joining the technical presentations we have delivered and created new and exciting opportunities to reach a wider audience. I've taken an active role in the Education Pillar of the Guild 2025 Strategy and am pleased we now have several university members as well as relationships with additional Universities. I am passionate about this Sector and hope to encourage diversity into this marketplace by showcasing the fascinating and dynamic projects we are involved in as a collective. We are at a crossroads and sustainable energy is key to the success of the future of the planet something that PIG can play a part in through expert knowledge, connections and experience.

I am keen to be part of the future of PIG and the essential part that plays in the future of this sector, if successful with my nomination my aims will be:

- Encourage diversity and equality within the sector.
- Put PIG at the heart of the discussion for green and sustainable energy
- Work with Universities and Educational establishments to recruit the best talent into this sector and promote the Guild

#### **AGM AGENDA ITEM 5: ANNOUNCEMENT OF ELECTION OF BOARD OFFICERS - DEPUTY CHAIR 1**

**Barry Hayward – Managing Director, Wessex Water Enterprises**



My career in water services (both supply and treatment) covers networks and fixed treatment works (including running large bio-gas sites). I have worked across the operating and investment teams at senior level, as Commercial Director, covering everything from R&M, new connections, main replacement, supply and treatment large works upgrades and strategic investment planning. During that time, I have also been part of industry challenges groups for both Ofwat and MOSL.

My current portfolio includes pipelines, treatment works, biogas production, electrical grid exports, gas to grid injection, wind and solar power, composting and liquid waste management in the UK, across Europe and Japan.

I am also one of the Wessex Water Group's Culture, Inclusion and Diversity leads, helping educate our people and people leaders in the changing view of diversity and helping them prepare to lead the work force of the future.

I was introduced to PIG by Ruth Allen and first joined the Board as an Independent Director in 2015, taking control of the Audit Committee in 2017 and helping reshape the Board structure across those years, commenting and supporting from a control of governance perspective.

I have supported the Wales & West Branch for many years, including dinners and charity events and mentoring many of the YPN Chairs (including several winners of the Ruth Allen award).

I am passionate about the PIG and its positive influence on the Utilities Sector and I hope to encourage innovation discussions and promote inclusion for all by being a proactive and positive role model, and by raising awareness of the new Green technologies and the great way in which our utilities companies collaborate.

I am keen to re-join the Board in an Executive role to help influence this exciting green and innovative future and, ensure the PIG is a key part in this change. If successful with my nomination my aims will be:

- Encourage diversity and equality within the PIG and the wider sector
- Raise awareness of the existing and emerging green technologies and ensure PIG discussion about them
- Continue to build the Guild 2025 programme and ensure the PIG is 'fighting fit' for the future

### **AGM AGENDA ITEM 6: ANNOUNCEMENT OF THE ELECTION OF ORDINARY MEMBERS OF THE BOARD**

The Board, in recognition of the challenges being faced by members in delivering a large and challenging programme of works to improve the nation's drainage infrastructure, has agreed to establish a Wastewater & Drainage technical panel to ensure that the Guild can bring together the expertise of all its members to assist in sharing ideas and good practice, developing guidance, assisting in resolving problems and promoting innovation.

#### **Panel Chairs (elected by their Panels)**

a) Onshore	S Greenwood
b) Utilities	R Weeks
c) Intakes, Outfalls & Landfalls	M Berry
d) International	E NilaKanthi Ford
e) Net Zero Transition	A Knight
g) Professional Development Network	C Packwood
h) Wastewater & Drainage Panel	P Clisham

#### **Branch Chairs (elected by their Branches)**

d) Eastern	M Jones
e) Ireland	D Bruton
f) Midlands	E Bertenshaw
g) Northern	J Roebuck
h) Northern Ireland	A Stanley
i) Scotland	M Faulds
j) South East	T Over
k) Wales & Western	B Windsor (caretaker)

### **AGM AGENDA ITEM 7: ANNOUNCEMENT OF APPOINTMENTS TO THE BOARD**

Immediate Past Chair	A Ball
Executive Director	K Lazenby
Finance Director	N Anderson

### **AGM AGENDA ITEM 8: BOARD RECOMMENDATIONS FOR ELECTION BY THE AGM**

Governance Director	A Wynne Hughes
Individual Members of the Board	R Murray
	M Regan
	M Rowlatt



## **AGM AGENDA ITEM 9: BOARD RECOMMENDATION OF THE FORMATION OF A REMUNERATION COMMITTEE**

In order to provide support, advice and consistency to the remuneration of the Guild staff including the Executive Director, the Board has recognised the requirement to form a Remuneration Committee.

The following have been elected and will duly serve on the Committee for the 2024 session on a 3 year tenure:

Chair	Adam Wynne Hughes
Ordinary Member	Matthew Rowlatt
Ordinary Member	James Harrison
Ordinary Member	Robert Murray
Ordinary Member	Phillip Clisham

## **AGM AGENDA ITEM 10: ANY OTHER BUSINESS**

Any other business that may be discussed at an Annual General Meeting subject to being received at the Guild's offices in writing before the 5<sup>th</sup> December 2023.

## **ITEM B: MEMBERSHIP AGM VOTING ELIGIBILITY**

Members are reminded that to have a valid vote at the Guild AGM membership subscriptions for the current year must have been paid in full at the time of the AGM.

To assist us in managing the workload of our small team at HQ and having to divert resources from delivering membership services it is very much appreciated if members can make prompt payment of subscriptions when they are due.