

**MEMBER MAIL OUT- NOTICE OF AGM**

For the 34<sup>th</sup> ANNUAL GENERAL MEETING to be held on  
Tuesday 10<sup>th</sup> December 2024

At National Gas, National Grid House, Warwick Technology Park, Gallows Hill, Warwick,  
Warwickshire, CV34 6DA

And Microsoft Teams Conference Call & Mentimeter for Voting  
Commencing at 2.00pm

**TO: ALL MEMBERS**

NOTICE IS HEREBY GIVEN THAT THE **THIRTY FOURTH ANNUAL GENERAL MEETING OF THE PIPELINE INDUSTRIES GUILD LIMITED** WILL BE HELD ON **TUESDAY, 10<sup>th</sup> DECEMBER 2024 AT NATIONAL GAS, NATIONAL GRID HOUSE, WARWICK TECHNOLOGY PARK, GALLOWS HILL, WARWICK, WARWICKSHIRE, CV34 6DA AND MICROSOFT TEAMS CONFERENCE CALL AT 2.00P.M.**

BY ORDER OF THE BOARD

KATE LAZENBY  
EXECUTIVE DIRECTOR

**NOTE: -**

- 1. Members ONLY may attend**
- 2. Members are requested to confirm their attendance in advance by registering on the Guild website. Please register [here](#).**
- 3. Mentimeter software will be used in conjunction with Microsoft Teams at the meeting to allowing voting on the resolutions presented. Instructions on the use of Mentimeter will be provided to members who register to attend the AGM**

**MAILOUT CONTENT**

**Item**

- A**      Agenda and Details of the Agenda of the Annual General Meeting  
AGM Documents and Details enclosed.
- B**      Membership AGM Voting Eligibility



### **AGENDA**

For the 34<sup>th</sup> ANNUAL GENERAL MEETING to be held on  
Tuesday 10<sup>th</sup> December 2024  
At National Gas, National Grid House, Warwick Technology Park, Gallows Hill, Warwick,  
Warwickshire, CV34 6DA  
And Microsoft Teams Conference Call  
Commencing at 2.00pm

Item	Description
1	To approve the Minutes of the 33 <sup>rd</sup> Annual General Meeting of the Pipeline Industries Guild, held on 12 <sup>th</sup> December 2023.
2	Presentation by the Chair of the Annual Report of the Board 2024.
3	To confirm that the approved Directors' Report and Financial Statements for the year ended 31 <sup>st</sup> December 2023 have been sent to Companies House.
4	Announcement of the Election of the President
5	Announcement of the Election of Board Executive Officers
6	Announcement of Election of Ordinary Members of the Board
7	Announcement of Appointments to the Board
8	Board Recommendations for Election by the AGM
9	Any other business that may be discussed at an Annual General Meeting subject to being received at the Guild's offices in writing before the 3 <sup>rd</sup> December 2024.

## DETAILS OF AGENDA

- |        |   |                   |
|--------|---|-------------------|
| Item 1 | To approve the Minutes of the 33 <sup>rd</sup> Annual General Meeting of the Pipeline Industries Guild, 12 <sup>th</sup> December 2023  |                   |
| Item 2 | Presentation by the Chair of their Annual Report of the Board – sent with the AGM mailout   |                   |
| Item 3 | Confirmation that, following the Guild EGM on 11 <sup>th</sup> June 2024, the approved Directors' Report and Financial Statements for the year ended 31st December 2023 have been sent to Companies House. Summary of Financial Statements sent with AGM mailout, full accounts on the Guild website or electronic version available on request |                   |
| Item 4 | Announcement of the President   | N Armstrong       |
| Item 5 | Announcement of Elected Board Officers  |                   |
|        | Chair   | B Hayward         |
|        | Deputy Chair 1  | R Weeks           |
|        | Deputy Chair 2  | S Greenwood       |
| Item 6 | Announcement of the Election of Ordinary Members of the Board   |                   |
|        | Panel Chairs (elected by their Panels)  |                   |
|        | a) Onshore  | M Jones           |
|        | b) Utilities  | J Drake           |
|        | c) Intakes, Outfalls & Landfalls  | M Berry           |
|        | d) International  | E NilaKanthi Ford |
|        | e) Net Zero Transition  | A Lea             |
|        | g) Professional Development Network   | A Essurredeen     |
|        | h) Wastewater & Drainage  | P Clisham         |
|        | Branch Chairs (elected by their Branches)   |                   |
|        | d) Eastern  | P Padgett         |
|        | e) Ireland  | D Maguire         |
|        | f) Midlands   | P Sykes Tucker    |
|        | g) Northern   | E Vaughan         |
|        | h) Northern Ireland   | J McEvoy          |
|        | i) Scotland   | M Faulds          |
|        | j) South East   | T Over            |
|        | k) Wales & West   | S Butler          |
| Item 7 | Announcement of Appointments to the Board   |                   |
|        | Immediate Past Chair  | R Bridge          |
|        | Executive Director  | K Lazenby         |
|        | Finance Director  | N Anderson        |
| Item 8 | Board Recommendations for Election by the AGM   |                   |
|        | Governance Director   | A Wynne Hughes    |
|        | Individual Members of the Board   | R Murray          |
|        |   | M Regan           |
|        |   | A Ball            |
| Item 9 | Any other business that may be discussed at an Annual General Meeting subject to being received at the Guild's offices in writing before the 3 <sup>rd</sup> December 2024  |                   |

## **AGM AGENDA ITEM 1: MINUTES OF THE THIRTY THIRD ANNUAL GENERAL MEETING**

### **The PIPELINE INDUSTRIES GUILD**

**Minutes of the Thirty-Third Annual General Meeting**  
Of The Pipeline Industries Guild Limited  
Held on Tuesday 12<sup>th</sup> December 2023  
Via Microsoft Teams and Mentimeter (for voting purposes)

Meeting commenced at: 3:00 p.m.

Present: 45 members including those who have joined via MStTeams

In the Chair: Jon Butterworth, The President, The Pipeline Industries Guild

Jon Butterworth welcomed the members who were present and those who had joined the meeting on MStTeams to the Thirty-Third Annual General Meeting. He called upon Kate Lazenby, Guild Executive Director, to confirm that the Notice convening the meeting had been dispatched to all subscribing members of the Guild as required by the Memorandum and Articles of Association and Regulations of the Pipeline Industries Guild. This was confirmed. Kate Lazenby advised that 8 members had tendered their apologies for absence – Dominic Daly, Antonia Wyatt, Tim Over, David Kristensen, Richard Fisher, Robert Murray, David Willis and Kyle Ingram.

Jon Butterworth asked Adam Wynne Hughes, Governance Director, if any proxy votes had been received. Adam Wynne Hughes confirmed that 10 proxy votes had been received some of which were covered by the apologies recorded.

#### **1. To approve the minutes of the THIRTY-SECOND Annual General Meeting of The Pipeline Industries Guild Limited held on 13<sup>th</sup> December 2022.**

The minutes of the Thirty-Second Annual General Meeting had been circulated to all members prior to the meeting. Jon Butterworth asked if anybody present had any amendments or additions to these minutes. Approval was proposed by Andrew Ball, seconded by Rachel Bridge, and unanimously agreed as a correct record of the thirty-second AGM of the Pipeline Industries Guild and will be signed by Jon Butterworth, President of the Guild in March at the end of the meeting.

#### **2. Presentation by the Chair of the Annual Report of the Board**

Jon Butterworth asked the Chair, Andrew Ball, to present his Annual Report.

I am delighted to be able to report a positive and active annual report of the board for 2023. Serving as Guild Chair this year has been a great honour and I have received tremendous support from across the Guild and our Members.

I would like to acknowledge Jon Butterworth, for his leadership and support throughout my year in office, in particular for his passion for the Guild and hosting the Guild strategy day in Warwick on 20<sup>th</sup> April 2023 which reinforced the tone and the theme, for my year in office.

To ensure the ***future of the Guild remains relevant*** and offering, Value, Networking opportunities, Support, Technical and Industry Advice to all our members across the whole spectrum of the services they provide to the industry we represent.

On the back of this awayday we held further strategy meetings with the Board, challenging our structure and identifying and implementing several improvements or proposed changes to meet this Goal. And I would like to also acknowledge the active engagement from all the Panel and Branch Chairs during these interactive sessions.

I know change is never an easy road however, but as the famous saying goes' .... ***"I cannot say whether things will get better if we change; what I can say is they must change if they are to get better."***

I am therefore delighted to report.

- We have now moved our HQ offices to a modern serviced offices at Bloxham Mill Business Park in Oxfordshire
- We have made changes to our HQ structure and taken on additional support to give better focus on, Membership services, Events and Communications for our members.
- We have fully established the Net Zero Transition Panel, under the Chair leadership of Adam Knight of Cadent
- We will continue to review our Panels to better serve our members and their activities (*the first change you will see is the proposed formation of the Wastewater & Drainage panel*)
- From these strategy sessions the remaining topics to be further reviewed during 2024, will focus on the Guild's brand, Identity, Governance as well as concluding the guild's Structure & Panels.

In parallel to the strategic work, we have been active with the Guild Business as Usual activities and 2023, and it has been another great year with.

- The Annual dinner in London, attended by over 900 members, not only a premier networking event but it also raised over £15,000 for Dementia UK Admiral Nurses ..a charity very close to my heart
- Our 11<sup>th</sup> Annual Guild conference with this year's theme "*Fit for the Future*" offering a variety of supporting presentations from industry leaders ...together with all seven PDN regional finalists, presenting an unbelievable quality of papers, which were truly outstanding and demonstrated the incredible confidence of our PDN representatives when presenting their papers on such an array of topics to our members.
- The Guild Awards reception held in June at the Grosvenor House in London, again our members didn't disappoint us with their entries both on quality and diversity of excellence in our industry.
- We held numerous excellent Panel events and activities throughout the year.
- Together with a very active Branch calendar of events from, Dinners, Technical talks & Visits to Various social networking opportunities
- We Continued to deliver our webinars with an excellent array of topics throughout the year.
- We have also seen an increase in membership from 192 to 212 corporate members...and growing ...

All our events are only a success because of the great support from our membership and the generous sponsorship together with the endless support from all of our, Panel & Branch Chairs and committees and all of our volunteers too.

I would also like to acknowledge the coordination and management of all our events is underpinned and supported by the leadership of our Executive Director Kate Lazenby and the HQ team, Kathryn, Kate and Paul. Your service to the Guild is outstanding and truly appreciated by all.

Finally, once again thank you to the Board of Directors, Past Chair Forum (PCF), the HQ team, and our members for your support in my year in office and to my employer J Murphy & Sons for their support and allowing me time to complete my Guild duties.

It has been a great privilege, and I wish Rachel Bridge every success in her year of Chair in 2024.

### **3. To confirm that the approved Directors' Report and Financial Statements for the year ended 31st December 2022 has been sent to Companies House**

Jon Butterworth invited Nicholas Anderson, Finance Director, to confirm that the approved Directors' Report and Financial Statements for the year ended 31st December 2022 have been sent to Companies House.

Nicholas Anderson confirmed that copies of the detailed accounts for the year ended 31<sup>st</sup> December 2022 were presented to the membership and approved at the Extraordinary General Meeting held on 21<sup>st</sup> June 2023. He confirmed that these accounts have now been sent to Companies House.

Copies of the detailed summary accounts have been circulated to all members, the confirmed attendance and copies of the accounts are available from HQ on request.

Nicholas Anderson concluded by thanking the HQ Team, the Chair Andrew Ball and the members for a successful year with the Guild having had a calendar full of events and a turnover of nearly £750K so far.

### **4. Announcement of the Board Recommendation for Election of President**

The Board have confirmed that Jon Butterworth will remain as the next President of the Pipeline Industries Guild for a second year.

### **5. Election of the Board and Officers**

#### **a) Election of Chair**

Jon Butterworth announced that the Board had nominated Rachel Bridge for the position of Guild Chair.

Rachel is Partner at Fisher German LLP where she has held many roles within the Utilities and Infrastructure team. These have included the property management and asset protection of 2,500km of high-pressure oil pipelines and responsibility for the property management of 2000km fibre optic cable network. Her current role relies on her experience working within the delivery team so that she can focus on business development and bid management and onboarding of new clients across the Utilities and Infrastructure Sector.

She was introduced to Guild in 2007 and entered the Sir John Parker Competition that year. She joined the Midlands Branch Committee as Secretary in 2017 and served as the Branch chair during 2020 and 2021.

Rachel's full biography is included within this year's AGM papers. Her updated bio has been issued under separate cover as an addendum to the AGM papers.

The nomination was unopposed and Rachel Bridge was declared elected Chair for the 2024 session.

Rachel will sign the "Guild's Signatures Book," and be invested with the Chair's regalia at the end of the meeting.

Jon Butterworth invited Rachel Bridge to say a few words.

Rachel thanked Jon Butterworth for his support and advised that she was delighted to take on the role. She added that she has been lucky to sit on the Board and Executive Committee for the past 2 years and understand what makes the Guild so special and a big part of that is the network it has, the people it has and working together across all of the sectors to bring best practice and

changes needed. She continued that she is passionate about people and having the best people for the best job and Guild is a unique platform where people aren't in a competition environment, but brings people together to share their knowledge and deliver on important issues.

#### **b) Election of 1<sup>st</sup> Deputy Chair**

The Board has nominated for the position of 1<sup>st</sup> Deputy Chair: Barry Hayward.

Barry's full biography is included within this year's AGM papers.

Barry Hayward's nomination was unopposed and he was declared elected as 1st Deputy Chair for the 2024 session.

Jon Butterworth congratulated Rachel and Barry on their elections and agreed with Rachel's sentiment that the Guild is a unique organisation to be involved with.

### **6. Announcement of the Election of Ordinary Members of the Board**

Jon Butterworth announced that the Board, in recognition of the challenges being faced by members in delivering a large and challenging programme of works to improve the nations drainage infrastructure, has agreed to establish a Wastewater & Drainage technical panel to ensure that the Guild can bring together the expertise of all its members to assist in sharing ideas and good practice, developing guidance, assisting in resolving problems and promoting innovation.

Jon Butterworth announced that the Board had nominated the following to the Board:

#### **Panel Chairs:**

At the Panel Meetings the following have been elected and will duly serve on the Board for the 2024 session:

a) Net Zero Transition	Adam Knight
b) Onshore	Sean Greenwood
c) Utilities	Richard Weeks
d) Intakes, Outfalls & Landfalls	Martin Berry
e) Wastewater & Drainage	Phillip Clisham

#### **Branch Chairs:**

At the Branch Annual General Meetings the following persons have been elected and will duly serve on the Board for the 2024 session:

d) Eastern	Mark Jones
e) Ireland	Dermot Bruton
f) Midlands	Emma Bertenshaw
g) Northern	James Roebuck
h) Northern Ireland	Anthony Stanley
i) Scotland	Martin Faulds
j) South East	Tim Over
k) Wales & Western	Brent Windsor

Election of the Branch and Panel Chairmen were unanimously accepted by the AGM.

### **7. Announcement of Board Appointments**

Jon Butterworth announced to the AGM that in accordance with the Articles of Association and Standard Operation Procedures of the Guild, that the Board have appointed the following to serve on the Board:

Finance Director  
PCF Chair

Nicholas Anderson  
Andrew Ball

Nicholas Anderson and Andrew Ball were declared appointed to serve on the Board for the 2024 session.

Executive Director

Kate Lazenby

Kate Lazenby will serve as the Guild's Executive Director and will be invited to attend Board Meetings.

#### **8. Board Recommendations for Election by the AGM**

Jon Butterworth announced the Board recommendations for election by the AGM for the 2024 session:

Governance Director

Adam Wynne Hughes

International Panel Chair

Ella Nilakanthi (Kanthi) Ford

Professional Development Network Panel Chair

Chris Packwood

Individual Members of the Board

Marian Regan

Robert Murray

Matthew Rowlatt

These nominations by the Board are unopposed.

Approval for the nominations was proposed by Nicholas Anderson and seconded by Andrew Ball.

The nominations were unanimously approved by the AGM.

#### **9. Board Recommendation of Formation of a Remuneration Committee**

Jon Butterworth announced that in order to provide support, advice and consistency to the remuneration of the Guild staff including the Executive Director, the Board has recognised the requirement to form a Remuneration Committee.

The following have been elected and will duly serve on the Committee for the 2024 session on a 3-year tenure:

Chair

Adam Wynne Hughes

Ordinary Member

Matthew Rowlatt

Ordinary Member

James Harrison

Ordinary Member

Robert Murray

Ordinary Member

Phillip Clisham

The recommendation and nominations were proposed by Adam Wynne Hughes and seconded by Rachel Bridge.

The recommendation and nominations were unanimously approved by the AGM.

#### **10. Any other business that may be discussed at an Annual General Meeting subject to being received at the Guild's offices in writing before 5<sup>th</sup> December 2023.**

Jon Butterworth confirmed there had been no requests or notification of additional items of AOB which had been received for discussion or approval.

Jon Butterworth asked the AGM if there were any questions or any items of other business for the AGM. None were presented.

Jon Butterworth reminded all participants to check the Guild website events calendar for upcoming events. He advised that the Guild's LinkedIn account has recently been updated and asked members to follow the new account.



The President thanked those present for attending the 2023 AGM. He added that the Guild is exceptional in what it does to bring together a cross section of multi-disciplinary people in the industry and that he had not seen any other organisation that does the same even on his travels across Europe.

He continued that the Guild provides the platform for rich debate where technology, ideas, leadership and management, which are all done differently in different sectors, is brought together and allows people to collaborate, make new friends and makes them braver in some cases. People get involved because they want to make those connections, collaborate and learn from each other and it is a credit to the Board and everyone who participates in the Guild's activities. He thanked the attendees of the AGM, but also those across the UK and Ireland who support, sponsor and get involved, because they allow the Guild to function and for young people to learn and develop which might not ordinarily happen particularly in a smaller organisation. He concluded that as President he is delighted to remain in post for another year and he thanked everyone in the Guild for their support, passion and energy.

Jon Butterworth formally closed the meeting.

Signed ..... Date .....

## **AGM AGENDA ITEM 2: THE ANNUAL REPORT OF THE BOARD 2024**



### **THE PIPELINE INDUSTRIES GUILD**

#### **Report of the Outgoing Chair**

**Rachel Bridge**

**For the**

#### **Annual General Meeting**

Dear members of The Pipeline Industries Guild, Welcome to this year's Annual General Meeting.

Firstly, I would like to thank our President, Jon Butterworth, for kindly chairing our AGM and for his support to both me personally and to the Guild as a whole, I'm pleased to present the Chair's Annual Report of the Board at this meeting.

I've been involved with the Guild for almost 18 years, and it has been my privilege to serve as your Guild Chair and I would like to thank you all for the support you have continued to give me and The Guild.

2024 has flown by, and the Guild as a barometer of our industry demonstrates that we are thriving. There is always more to do, and the Guild has evolved to meet the needs of its members and provide the industry with an essential platform to network, recruit and retain talent, share knowledge and innovate. I am very proud to launch our new vision:

Empowering people and embracing diversity across pipelines and infrastructure, the Guild strives to be the leading membership association for all individuals and organisations in this vital sector.

Connections and collaboration are key through our events and network we have empowered people, embraced diversity and fostered collaboration. Our Panels and Branches have delivered a record number of events, and the expansion of our HQ team has allowed us to maximise the member experience as evidenced through our first membership feedback survey. I am so proud of the hard work and dedicated staff of the HQ team led by our Executive Director Kate Lazenby.

Our membership has grown this year to over 240 Corporate Member organisations providing you all with a reach over 200,000 people. This wouldn't be possible without the branch and panel volunteers who dedicate their time to make the Guild a destination of choice.

We held so many successful events across 2024 supported and delivered by our Branches, Panels, the HQ team, and our members it would be difficult to list them all. I will highlight the following events;

- The Annual Dinner, we sold out for the third year running with over 900 people filling the Great Room at the Grosvenor House, raised money for the charity Wellness of Women, networked and celebrated the success of our industry.
- Our Annual Conference; this Hydrogen focussed event covered future proofing projects like NGT's Project Union and demonstrated how the Net Zero Panel are providing a think tank, network and events for the energy transition. We also had a culmination of the Branch PDN competitions providing, Andrew Ball, Jon Butterworth and me with a fantastic yet

challenging role in awarding a winner, with so many pioneering examples across the breadth of our industry, we were delighted to award Zac Mooney of Scottish Water the National Prize.

- The Awards Reception at the Science and Industry Museum in Manchester celebrated the innovation and knowledge in our industry with two new awards – Net Zero Transition Award and Health & Safety Award.
- Our live events have taken us from the NEC, Birmingham to the Royal Armouries, Leeds and site visits to Spadeadam, to name but a few and these only happen with the generous support of you our members and our sponsors.

A few highlights for me;

- We finished with over 40 new members in 2023
- So far, we've attracted more than 60 new members in 2024
- Over 2700 people have attended face to face events and over 1000 have attended online in 2024 so far
- We continue to see the growth of our social media presence with over 2900 LinkedIn connections
- We have an ambitious strategic plan that will meet the needs of our members by serving as a trusted platform to unite professionals, skilled workers and leaders in our industry
- We have approved funding for the PDN Scholarship to invest and develop talent across our sector
- We further developed strategic educational relationships with both Loughborough University and Coventry University and developed our strategic partnership with OfWat.

These successes don't happen by chance, they are part of the Guild strategic plan, and this is led by our Board and Executive Director, Kate Lazenby. Kate now has an agreed Vision, Mission and Values to drive the Guild forward with the new Board in 2025. I know the Guild has a pioneering and sustainable future ahead and I look forward to supporting this.

I would like to thank the Guild's Board of Directors for supporting me, and to their employers in allowing them to support the Guild. Thanks to my two deputies, Barry Hayward and Richard Weeks who, along with the support of the PCF and our President Jon Butterworth, have made my year as Chair a pleasure.

Many thanks to my employer, Fisher German for supporting me in my role as Guild Chair.

I want to thank each and every one of you as members for the work you do for society. You power industry, without which our economy wouldn't exist, you keep the lights on and people warm in their homes, you supply water and take away waste, all of which at times are taken for granted. It's not an overstatement to describe our industry as the fourth emergency service, so thank you to everyone who takes pride in their work. Without you there is no Guild.

It has been a privilege to serve as your Chair, I wish Barry every success going forward, I know that The Guild is in safe hands.

Rachel Bridge

### **AGM AGENDA ITEM 3: AUDITED ACCOUNTS 2023**

Please Note: Full 2023 Audited Accounts can be requested from Guild Headquarters

#### **The Pipeline Industries Guild Limited Income Statement For The Year Ended 31 December 2023**

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	Notes	2023 £	2022 £
<b>TURNOVER</b>		748,738	639,914
Cost of sales		(325,759)	(260,975)
		<hr/>	<hr/>
<b>GROSS SURPLUS</b>		422,979	378,939
Administrative expenses		(299,087)	(294,600)
Fair value deficit on investments		(1,109)	(693)
		<hr/>	<hr/>
<b>OPERATING SURPLUS</b>		122,783	83,646
Surplus/(deficit) on revaluation of investments		23,005	(34,582)
Income from other fixed asset investments		20,476	16,524
Other interest receivable and similar income		3,523	461
Interest payable and similar charges		(6,493)	(13,065)
		<hr/>	<hr/>
<b>SURPLUS BEFORE TAXATION</b>		163,294	52,984
Tax on Surplus		(9,064)	4,718
		<hr/>	<hr/>
<b>SURPLUS AFTER TAXATION BEING SURPLUS FOR THE FINANCIAL YEAR</b>		<u>154,230</u>	<u>57,702</u>

#### **AGM AGENDA ITEM 4: CONFIRMATION OF THE GUILD PRESIDENT**

##### **Neil Armstrong – Chief Executive Officer and Chairman, United Living**



A highly experienced business leader and entrepreneur, who enjoys working in high growth environments to deliver value enhancing strategic change.

Originating from Galway, Neil started his career in Utilities Infrastructure with Kennedy Group, being appointed to Operations Director at the age of 26.

Kennedy was acquired by Alfred McAlpine PLC and Neil became Regional Director of the PLC board managing multiple businesses, with clients such as Northumbrian Water, Scottish Water, National Grid, Scottish Power and United Utilities.

Neil was a founder member and non-executive director of Core Utility Solutions (co-owned by Scottish Power and Alfred McAlpine PLC).

In 2005, at the age of 35, Neil acquired Fastflow Pipeline Services from Northumbrian Water Group and established Fastflow Group.

In March 2017 Neil sold a majority stake in the Group to private equity business, Elysian Capital, and continued as CEO and Chair and co-investor.

In 2019 Fastflow acquired United Living Group and took on the brand.

United Living provides essential services to critical property and infrastructure assets. Its end markets benefit from significant regulatory spend and tailwinds from the drive to Net Zero Carbon.

The company now serves blue chip clients and critical asset owners in the gas transmission, energy, carbon capture and storage, mobile & fixed line telecoms, clean & wastewater, and social housing sectors.

In 2023, Neil completed a deal with Apollo Global Management, replacing Elysian Capital as the majority shareholder, and continues as CEO and Chairman.

In 2024, the company is tracking c.£800m in revenues.

Neil actively supports a number of charities including Water Aid.

## **AGM AGENDA ITEM 5: ANNOUNCEMENT OF ELECTION OF BOARD OFFICERS - GUILD CHAIR**

**Barry Hayward – Chief Commercial Officer, South Staffordshire Plc.**



My career has been in gas and water services (both supply and generation/treatment) covers networks and fixed treatment works (including running large bio-gas sites). I have worked across operating and investment teams at senior level, as Chief Commercial Officer and Commercial Director, covering everything from repairs & maintenance, connections, network asset management and operations, large generation/treatment works upgrades and strategic investment and acquisition planning. I have worked on both client and contractor sides of the sector. During that time, I have also been an active part of industry challenges groups for both Ofwat / MOSL.

My current and most recent portfolios included pipelines, treatment works, biogas production, electrical grid exports, gas to grid injection, wind and solar power, composting M&E contracting, asset management, managed services and liquid waste management in the UK, across Europe and Japan.

I am the current South Staffordshire Plc's lead for ESG, helping educate our people and people leaders in the changing view of environmental social and control needs for customers, clients and stakeholders, running our core initiatives to support them preparing to lead the businesses and work force of the future.

I was introduced to the Guild by Ruth Allen and first joined the Board as an Independent Director in 2015, taking control of the Audit Committee in 2017 and helping reshape the Board structure across those years, commenting and supporting from a control of governance perspective. I moved to DC2 two years ago being part of the Guild Executive during that time.

I have supported the Wales & West Branch for many years, including dinners and charity events and mentoring many of the PDN Chairs (including several winners of the Ruth Allen award).

I am passionate about the Guild and its positive influence on the Utilities Sector. I hope to encourage innovation discussions and promote inclusion for all by being a proactive and positive role model, pushing forward our agenda in developing the next generation of Utilities leaders. I also wish to raise awareness of the new environmentally friendly technologies available to us and the great way in which our utilities companies collaborate.

I am keen to lead the Board and the Executive in the coming year to help influence this exciting people and green agenda and support our sectors innovative future, ensuring the Guild is a key part in this change. If successful with my nomination my aims will be:

- Encourage development of the next generation of leader and promote the Guild's role in this.
- Raise awareness of the existing and emerging green technologies and ensure all our members and the wider sector understand the work the Guild does on this already through our great Panels.
- Continue to ensure the strategic roadmap drive the Guild forward, bettering our governance and ensuring we are able to capitalise on the changes in our sector ahead.

## **AGM AGENDA ITEM 5: ANNOUNCEMENT OF ELECTION OF BOARD OFFICERS -DEPUTY CHAIR 1**

### **Richard Weeks – Director, Discipline Lead – Pipelines, AtkinsRéalis**



I was introduced to the Guild as a guest at the Annual Dinner circa 2015, an evening which I thoroughly enjoyed, meeting not just people that I already knew in the water industry, but many new like-minded pipeline professionals from across the wider infrastructure industry. One such person was Phil Clisham who invited me to join the Utilities Panel which I readily accepted.

Within 2 years I was elected Chair of the Panel, a role that I still enjoy to date.

During my time as Chair of the Utilities Panel, I have been supported by many great professionals from design, contracting, manufacturing and academic backgrounds. Together we have made a significant contribution to improving the technical direction of the Guild holding workshops on pipe design, flange failures, and carbon accounting. More recently we held a successful conference on carbon accounting at the Advanced Manufacturing Technology Centre, Coventry. The popularity of the event was such that both speakers and delegates were keen for another follow up event next year.

Consequently, we are planning a similar live event to focus on improving the effectiveness of carbon management. We are also making great steps in improving the understanding of thrust restraint and flange design in the pipeline industry.

In addition to my work with the Utilities Panel, I have taken a keen interest in the national events including dinners, conferences and workshops covering both the water and gas industries. I have also used my influence in Atkins now AtkinsRéalis for many of my colleagues, particularly young professionals, to also support the Guild both socially and technically.

Since joining, I have always considered the Guild to be an integral part of my career development and have got so much out my involvement both technically and managerially from working with members from all sectors of the industry.

If successfully appointed, in addition to the normal duties of Guild Chair, I would aim to focus on our technical gravitas, corporate and individual memberships and of course ensure that the Guild is a thoroughly enjoyable organisation to be part of.



## **AGM AGENDA ITEM 5: ANNOUNCEMENT OF ELECTION OF BOARD OFFICERS -DEPUTY CHAIR 2**

### **Sean Greenwood – Technical Director Pipelines – Stantec**



I have over 35 years' experience in the water industry and am one of the few people who has worked for Contractors, Clients and many of the Consultants including MWH, United Utilities, Jacobs, Mott MacDonald Bentley and currently Stantec. My technical understanding of pipelines not only allows me to understand pipeline issues but brings with it a unique and wide experience allowing me to see things from the perspectives of the various members of the Guild. My widespread experience and understanding have led to the establishment of a wide variety of contacts and relationships within the Guild's membership base.

I have a long-time involvement with the Guild, having joined the Guild Utilities panel in 2012 and I have been an active member ever since. I held the position of Utilities Panel Chairman from 2015 and at the 2018 Guild AGM was voted in as Onshore Panel Chair, a position I have held ever since.

I have taken the lead on the Guild's annual Technical and Innovation Awards for longer than many can remember, and still feel an immense sense of pride in having the privilege to do so. Through my involvement with the Awards, I implemented the Guild's regular webinar series on pipeline Projects and Products, and this paved the way for the current webinar programme which provided valuable member benefit during the global pandemic.

My enthusiasm for pipelines really stands out when I give talks or presentations on behalf of the Guild and raises the interest and engagement of the audience. For me, when I am standing up and talking about the Guild, I am sharing the very proud passion I have for this industry.

I am a Member of the All-Party Parliamentary Committee for Water as well as Technical Specialist to British Standards Committees EN 805 and PSE/017/02 Transmission Pipelines and have developed a new lookup table for pressure testing of pipelines for British Standard 805. I am also a member of the rewrite committee for Ciria 1120 (Ciria 128 Thrust Block design) having undertaken work in lobbying for its renewal.

## **AGM AGENDA ITEM 6: ANNOUNCEMENT OF THE ELECTION OF ORDINARY MEMBERS OF THE BOARD**

### **Panel Chairs (elected by their Panels)**

a) Onshore	M Jones
b) Utilities	J Drake
c) Intakes, Outfalls & Landfalls	M Berry
d) International	E NilaKanthi Ford
e) Net Zero Transition	A Lea
g) Professional Development Network	A Essurredeen
h) Wastewater & Drainage	P Clisham

### **Branch Chairs (elected by their Branches)**

d) Eastern	P Padgett
e) Ireland	D Maguire
f) Midlands	P Sykes Tucker
g) Northern	E Vaughan
h) Northern Ireland	J McEvoy
i) Scotland	M Faulds
j) South East	T Over



k) Wales & West

S Butler

**AGM AGENDA ITEM 7: ANNOUNCEMENT OF APPOINTMENTS TO THE BOARD**

Immediate Past Chair  
Executive Director  
Finance Director

R Bridge  
K Lazenby  
N Anderson

**AGM AGENDA ITEM 8: BOARD RECOMMENDATIONS FOR ELECTION BY THE AGM**

Governance Director  
Individual Members of the Board

A Wynne Hughes  
R Murray  
M Regan  
A Ball

**AGM AGENDA ITEM 9: ANY OTHER BUSINESS**

Any other business that may be discussed at an Annual General Meeting subject to being received at the Guild's offices in writing before the 3<sup>rd</sup> December 2024.

**ITEM B: MEMBERSHIP AGM VOTING ELIGIBILITY**

Members are reminded that to have a valid vote at the Guild AGM membership subscriptions for the current year must have been paid in full at the time of the AGM.

To assist us in managing the workload of our small team at HQ and having to divert resources from delivering membership services it is very much appreciated if members can make prompt payment of subscriptions when they are due.